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Today's Date: Oct 10, 2018  
Closing: Dec 10, 2018  
Position: Casual NP

The role of the Nurse Practitioner (NP) at MyCare Patient Centre is instrumental in redefining healthcare in Canada. Our NPs provide high quality, compassionate care to our patients in the communities we serve. The position supports the organizational priorities and goals associated with providing access to care for patients in a new way, delivering cost-effective, timely health care services for and ensuring that medical care provided to patients is consistent with MyCare's standard for quality.

**Responsibilities:**

- Share in MyCare's obligation to provide support services and medical care to our patient population.
- Provide medical care in a competent and efficient manner consistent with generally accepted medical practices and standards prevailing in the professional community.
- Follow processes and protocols to provide efficient health care services to patients.
- Collaborate with team members to continuously find new ways to enhance the patient experience.
- Assure delivery of clinical services in a way that meets and exceeds quality standards, to promote positive patient outcomes.
- Actively participate and comply with Quality Assurance activities.
- Maintain appropriate certification and valid licenses to practice medicine without restrictions.
- Maintain compliance with all CME requirements consistent with the standards set forth by related professional bodies or as imposed by provincial law.
- Build and maintain cross-functional partnerships and working relationships.

**Duties (including but not limited to):**

- Maintain performance standards, service excellence, and operational efficiency at all times.
- Ensure adoption, utilization of best practice provider service standards and methodologies.
- Complete documentation that meets regulatory and industry standards.
- Performing high level vetting to ensure the claim may be eligible, if applicable.
- Ensure file complete with results/tests for physician/specialists to review and provide further recommendations.
- Assist with eConsult review if a second opinion is required.
- Ensure maintenance of client spreadsheet and files are updated in dropbox folder.
- Assist with conclusion of the claim, if applicable.
- Other services as requested and as related to the claims process.

**Email your resume to: [lisa@mycare.ca](mailto:lisa@mycare.ca)**